

# 2015 Trick or Trot Expo Vendor Registration Form



The Trick or Trot Expo will be held Floyd Lamb Park on Saturday, October 24<sup>th</sup>, 2015. Setup for the event will begin at 6:30 a.m. and must be completed by 7:30 a.m. The Expo will run from 8:00 a.m. – 12:00 p.m. There is a \$30.00 vendor fee for the expo. We except cash, check or credit card. The payment must be made by October 20<sup>th</sup>. Each vendor will be given a 10 ft. x 10 ft. space to set up in. A tent of canopy may be used in this space. Spaces are pre-assigned on a first come basis by the host. Early clean-up will not be permitted for this event. Space is limited.

## **Contact Information:**

Vendor Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Product(s)/Service(s):  
\_\_\_\_\_  
\_\_\_\_\_

## **Payment:** (Vendor Fee \$30.00)

Card Type:  Visa  Mastercard  AMEX  Discover  Check  
(Payable to Eagle Quest of Nevada)

Name As It Appears On Card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CSV Code: \_\_\_\_\_

Signature: \_\_\_\_\_

## **Expo Terms & Conditions:**

- Vendors are asked to have candy available at booth for trick or treating during the expo.
- All set up will be complete by Saturday, October 24, 2015 by 7:30 a.m.
- All breakdown and move out will start at the conclusion of the Expo at 12:00 p.m. on Saturday, October 24, 2015 and must be completed by 1:00 p.m.
- Each vendor will receive a space equivalent to 10 ft x 10 ft. Vendor is responsible for all tables, chairs & signage. If the vendor requires electricity, the vendor must supply their own generator.
- Exhibitor agrees to be open and staffed for the duration of the Expo. Early departure could result in additional fees.
- Exhibitor agrees that display will not intrude on aisles or adjacent exhibitors.
- No refunds will be made to exhibitors who fail to occupy space. The event will go on rain or shine.
- Exhibitor is responsible for the cost of moving in and out and is liable for any damage caused to the exhibit space in connection with the exhibit.
- Exhibitor assumes the responsibility for loss, theft or destruction of goods or for personal injuries to him/herself, his/her employees, agents, representatives and will hold harmless Eagle Quest of Nevada and Trick or Trot from any and all liability in connection with any and all of the above.
- Booths will be assigned on a first-come, first-serve basis upon receipt of application and payment. Booth fees are non-refundable. Phone and electrical information will follow.

**MAKE CHECKS PAYABLE TO: Eagle Quest of Nevada.**

**Mail or Fax Form to:**

Eagle Quest of Nevada  
 3680 N. Rancho Dr.  
 Las Vegas, NV 89130  
 Ph. 702-816-8129 Ext. 118 Fax. 702-228-8248  
[trickortrot@eaglequest.us.com](mailto:trickortrot@eaglequest.us.com)  
[www.trickortrot5klv.com](http://www.trickortrot5klv.com)

**Authorized Signature X \_\_\_\_\_**

Please sign above: I have read and agree to abide by the Terms and Conditions of the Trick or Trot Expo.

If the vendor wishes to include a flyer/coupons inside the runners swag bags, please make sure to have these materials to the host by 5pm on October 16<sup>th</sup>, 2015.

A raffle will be held during the day, if the vendor wishes to include items/coupons as part of this fundraising opportunity, please contact us by October 16<sup>th</sup>, 2015.